

Seeking registrants interested in a contract position as a medical complaint reviewer



The College is inviting applications from registrants with broad clinical experience to provide part-time review of medical complaint files.

Under the direction of the deputy registrar, medical complaint reviewers carry out the mandate of the complaints and practice investigations department to deliver transparent and impartial case review in compliance with College policies and procedures, and in accordance with the *Health Professions Act (HPA)* and Bylaws made under the *HPA*.

Working in a collaborative team environment, medical complaint reviewers serve as experts in the review and assessment of both clinical and conduct complaint files.

Applicants must:

- possess exceptional writing skills, including the ability to present technical concepts in lay terms and formulate clear and logical reasons in a style that expresses both empathy and a commitment to fairness;
- thrive in a high volume, fast-paced environment while maintaining quality and timeliness standards;
- work collegially and interact effectively with College staff; and

- complete complaint reviews and attend meetings with College staff.

Interested applicants should send a cover letter and their CV to the director, complaints and practice investigations by **January 31, 2022**.

Confidential facsimile: 604-733-3503

Email: complaints@cpsbc.ca

All correspondence will be held in strict confidence.