

Seeking applicants to review practice investigation files



The College is inviting applications from registrants with broad clinical experience to provide part-time review of practice investigation files.

Under the direction of the deputy registrar, medical reviewers carry out the mandate of the complaints and practice investigations department to deliver transparent and impartial case review in compliance with College policies and procedures, and in accordance with the *Health Professions Act* and College Bylaws.

Working in a collaborative team environment, the medical reviewer's responsibilities include:

- Conducting interviews with registrants and their legal counsel
- Drafting investigative file summaries for Inquiry Committee review
- Attending regular meetings with staff to discuss the progress of open files
- Attending five to six Inquiry Committee meetings per year to provide clarification on assigned files
- Drafting reports following Inquiry Committee review

Candidates must:

- Possess exceptional writing skills, including the ability to present technical concepts in lay terms and formulate clear and logical reasons in a style that expresses both empathy and a commitment to fairness

- Thrive in a high volume, fast-paced environment while maintaining quality and timeliness standards
- Work collegially and interact effectively with College staff

Interested registrants should send a letter of application and their CV to the director, complaints and practice investigations **by January 6, 2023**.

Confidential facsimile: 604-733-3503

Email: complaints@cpsbc.ca

All correspondence will be held in strict confidence.