

Now available: Medical Record Keeping 101 online course

**PPEP
Update**

Medical Record Keeping 101

🕒 15–20 minutes

🏷️ Free



The College is pleased to announce the launch of a new [online course for registrants](#).

Medical Record Keeping 101 provides registrants with the fundamental legal and regulatory requirements of medical record keeping with a review of College practice standards, CMPA advice, and MSC regulations.

Upon completion of this course, registrants will be able to:

- Recognize that good medical record keeping is key to providing quality patient care and continuity of care.
- Summarize the legal and financial consequences of poor medical record keeping.
- Follow the Canadian Medical Protective Association's advice for medical record keeping.
- Summarize the Medical Services Commission's (MSC) expectations for medical record keeping and what to expect from an MSC audit.

The course is hosted on an online learning platform and can be completed on a computer or mobile device. To take the course, registrants will be required to create an account by providing their name, email address, and setting a password. Note: For privacy reasons, the online learning platform is not integrated with College CPSIDs or passwords used for the College website.

After completing the course, registrants will be asked to complete a brief survey, which will inform the development of future online courses.

Other online courses

On the [online learning platform](#), there are also three courses intended to assist registrants in applying practice standards and professional guidelines.

Course times

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Future course development

The College is planning to transition more of its existing educational workshops to online learning courses in order to broaden reach across the province and to provide flexibility in course format and content. This will include the Prescribers Course and a Medical Record Keeping 201 course. New course offerings will be announced via email and in the College Connector.