

# NON-HOSPITAL FACILITY PRE-CONSTRUCTION

If you're thinking of opening a new non-hospital facility in BC, you must get accredited by the College of Physicians and Surgeons of BC (CPSBC). Follow these steps to help make the accreditation process smoother.

## STEP 1

### Determine a leader

- Make sure there is at least one CPSBC registrant leading this project
- This person is usually the intended facility's medical director



## STEP 2

### Determine the intended scope of services

You should have a plan regarding:

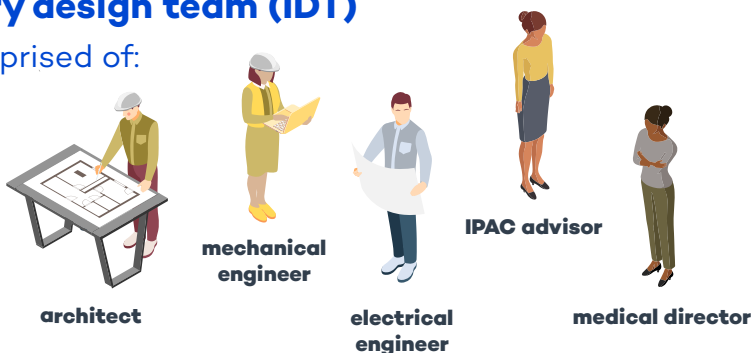
- procedure types (e.g. orthopedic surgery, ophthalmology, endoscopy)
- level of anesthesia used (e.g. general anesthesia, procedural sedation, local anesthesia only)
- number of procedure and/or operating rooms
- special equipment needed (e.g. intra-procedural X-ray, laser)
- patient populations (e.g. pediatrics)
- procedure volume

## STEP 3

### Retain an interdisciplinary design team (IDT)

You need to retain an IDT comprised of:

- an architect
- a mechanical engineer
- an electrical engineer
- infection prevention and control (IPAC) advisor
- medical director who is a CPSBC licensee



The IDT should be experienced in the planning, design and construction of ambulatory care centres, such as non-hospital facilities, and the Canadian Standards Association (CSA) standards for health-care infrastructure such as Z8000, HVAC, and medical gas pipelines.



## STEP 4

### Review the relevant standards

You need to purchase and/or have access to and review the Canadian Standards Association (CSA) standards, including Z8000, HVAC, and electrical.

## STEP 5

### Conduct a site evaluation

Your IDT needs to conduct a site evaluation to verify if the desired site location:

- is suitable for the intended scope of services
- provides the necessary space for the build out
- can be designed and constructed in conformance with the CSA standards



As part of the site evaluation, the engineers also need to conduct a technical review of the site's mechanical and electrical systems (e.g. plumbing and HVAC) to determine whether they can come into conformance with CSA standards.

## Meet with the program

The NHMSFAP [readiness assessment](#) can help you determine if you're ready to start planning and designing a new non-hospital facility. Once you're ready, contact the NHMSFAP ([nhmsfap@cpsbc.ca](mailto:nhmsfap@cpsbc.ca)) to further discuss the health-care facility infrastructure requirements and process for building a new accredited non-hospital facility.