

POLICY

Terms of Accreditation

Purpose

The Non-Hospital Medical and Surgical Facilities Accreditation Program (NHMSFAP) is designed to provide assurance to the public that facilities meet required standards for the quality and safety of services delivered in an accredited non-hospital facility. When accreditation has been granted, a certificate of accreditation is issued by the committee which identifies the level of accreditation and the period for which it is valid.

In order to receive and maintain accredited status, a non-hospital facility is required to:

- demonstrate compliance with the accreditation standards
- provide patient care services in a manner consistent with the standards
- engage in ongoing processes of self-review and quality improvement

The term of accreditation provides recognition of the level of commitment to quality improvement demonstrated by the facility at the time of accreditation and reflects the level of regulatory oversight needed.

Policy

In accordance with the Bylaws, accreditation is granted for a specified period as set out in the certificate of accreditation which period must not exceed five years with or without a requirement for a further on-site assessment during the term of accreditation. NHMSFAP Committee will grant one of the following terms:

- certificate of provisional accreditation which may not exceed two years (for new facilities)
- certificate of full accreditation with or without limits and conditions, which may not exceed five years

Appendix A outlines the criteria for determining a term of accreditation.

Definitions

term Time interval between accreditation cycles.

Responsibility

Role	Responsibility
NHMSFAP Committee	<ul style="list-style-type: none"> Set the standards for accreditation Set criteria for each term of accreditation Determine the term of accreditation granted to a non-hospital facility
Accreditation assessment officer	<ul style="list-style-type: none"> Perform the assessment Compile the briefing note with report and facility responses for the committee

Appendix A: Term of accreditation criteria

Facilities seeking accreditation may receive one of the following terms of accreditation:

Provisional accreditation

Following completion of the on-site assessment for a new facility, the committee may grant a certificate of provisional accreditation with or without limits and conditions for an initial period of up to two (2) years () year with the requirement that the facility be subject to a further on-site assessment prior to full accreditation.

Provisional accreditation reflects that a new facility has acceptable patient ready protocols in place demonstrating it is ready to safely commence patient care, and meets the patient safety accreditation standards, has met all of the physical design/building commissioning documentation requirements, and remediated all deficiencies arising from the approval to open site visit. Full accreditation is not granted until a full patient tracer accreditation visit satisfactory to the committee is conducted.

Subject to the Non-Hospital Medical and Surgical Facilities Accreditation Program Committee's discretion, a facility must hold a certificate of provisional accreditation in good standing for a cumulative period of not less than six months before it is eligible to apply for a certificate of full accreditation.

Certificate of full accreditation

Following completion of the on-site assessment, the committee may grant a certificate of full accreditation with or without limits and conditions where the applicant meets the requirement of section 13-10 of the Bylaws and the assessment confirms the facility meets the requirements for full accreditation set out in the Bylaws, including the applicable accreditation standards. For new facilities, full accreditation will be granted for a period of four years from the date of issuance of provisional accreditation.

Accreditation with limits and conditions

A facility may be granted accreditation with limits and conditions while it is working to resolve deficiencies identified during re-accreditation. If, within the time period specified by the

committee, the committee is satisfied that the facility has successfully remediated all deficiencies and complied with all limits and conditions imposed on it, the committee may grant a full term of accreditation.