



NON-HOSPITAL MEDICAL AND SURGICAL FACILITIES ACCREDITATION PROGRAM

College of Physicians and Surgeons of British Columbia

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Guidelines for Application for Procedural Pain Medicine (PPM) Privileges in a Non-Health Authority Setting

Accreditation standards for community-based PPM offices, practices and clinics have been developed, which address physician credentialing and privileging. All physicians performing PPM procedures in the community setting must meet the requirements outlined in the BC Medical Quality Initiative (BCMQUI) privileging dictionary for their specialty for training and current experience. The BCMQUI dictionaries are available [here](#).

Physicians wishing to continue performing caudal and interlaminar lumbar epidurals, advanced I and advanced II procedures in the community setting must submit an application to the College's Non-Hospital Medical and Surgical Facilities Accreditation Program (NHMSFAP) for privileges.

Completed applications including proof of training and current experience documentation must be submitted to nhmsfap@cpsbc.ca for review by **November 15, 2020**.

Applications are accepted in electronic or paper format. Mailed applications can be directed to the attention of the NHMSFAP.

All physicians meeting the criteria to perform the procedures in [Appendix A](#) will receive written verification from the NHMSFAP.

Required Documentation

[Application for Procedural Pain Medicine \(PPM\) Privileges in a Non-Health Authority Setting](#)

1. Personal Information

Please include the date which you have completed the application and submitted to the NHMSFAP.

2. Facility/Clinic/Office Information

Please list the facility/clinic/office name where you are applying for PPM privileges. List all locations which are not affiliated with a health authority and attach an additional page if you are requesting PPM privileges at more than two facilities.

The NHMSFAP will forward the provisional accreditation application package to the medical director identified on the form.

3. PPM Procedures List

The procedures list must be completed indicating only the PPM procedures requested to be performed at the facility.

Physicians must review the BC MQI privileging dictionaries to ensure procedure requests meet specialty privileging and current experience requirements.

BC MQI provincial privileging dictionaries are available on the [BC MQI website](#).

4. Training/Qualifications

Applicants must provide a description of training for the PPM procedures requested and attach supporting documentation if available. Documentation may include specialty certification, specialty training specific to the requested procedures, or PPM training documentation.

5. Other Training Skills/Certifications

<https://www.cpsbc.ca/files/pdf/NHMSFAP-P-Emergency-Training-Requirements.pdf>

Please attach certification of the following: BLS (HCP or equivalent), ACLS, airway management course, radiation safety training, point of care US training, etc.

a. Basic life support certification (for health-care providers)

A copy of current basic life support (BLS) certification must be included with the application. Online courses without a hands-on component are not accepted. BLS certification is valid for two years from date of issuance.

Note: Anesthesiologists with current hospital practice are exempt from BLS/ACLS requirements.

b. Advanced cardiac life support certification (if applicable)

A copy of current advanced cardiac life support (ACLS) certification must be included with the application. Online courses without a hands-on component are not accepted. ACLS certification must be renewed every two years.

Current ACLS certification is required for

- All physicians requesting PPM procedures
- Anesthesiologists who have not regularly practiced anesthesia in a hospital setting within three years

Note: Anesthesiologists with current hospital practice are exempt from BLS/ACLS requirements.

c. Airway management course

Airway management training is required for all physicians and all anesthesiologists who have not regularly practiced anesthesia in a hospital setting within three years. If it is a separate course from ACLS, it must be renewed every 3 years. Airway management as part of ACLS training is acceptable.

6. Membership(s) on Medical Staff in British Columbia

Please list the health authorities and hospitals in which you have privileges. In addition, please list all PPM procedures that you are requesting which you do not currently perform in the health authority.

8. Membership(s) on Medical Staff in Non-Hospital Facilities

Please list the non-hospital facilities in which you have privileges. In addition, please list all PPM procedures that you currently perform in a non-hospital facility.

9. Declaration, Applicant Acknowledgement and Consent, Applicant Authorization

Please read and sign.

10. Application fee

The application fee is \$250. Cheques must be made payable to the College of Physicians and Surgeons of British Columbia.