

REGISTRATION POLICY

Continuing Competency Requirements for Podiatric Surgeons

Purpose

To provide guidance to podiatric surgeon applicants and registrants on the continuing professional development activities required to meet the continuing competency requirements.

Background

This policy applies to

- current registrants in the full – podiatric surgeon and conditional – podiatric surgeon disciplined classes of registration and licensure, and
- future applicants for all classes of registration mentioned above.

Continuing competency requirements as set out in Section 2-5(2) and 2-6 of the College Bylaws under the *Health Professions Act* state:

Continuing competency requirements

- 2-5 (1) A medical practitioner registrant must enrol in and comply with the continuing professional development requirements and any additional requirements for re-validation of licensure as determined by the board and provide proof of enrolment and compliance from the CFPC, RCPSC or Collège des médecins du Québec, satisfactory to the College.
- (2) A podiatric surgeon registrant must complete 30 hours of continuing professional development per year in courses approved by the registration committee, and provide proof of enrolment and compliance, satisfactory to the College every other year.
- (3) A registrant who fails to comply with the continuing competency requirements set out in sections 2-5(1) and (2) must
- (a) pay to the College a penalty fee as set out in schedule “A”,
 - (b) provide to the registrar a list and supporting documentary evidence of continuing professional development activities for the previous calendar year, and

- (c) at the registrar's discretion, undergo a review and assessment of skill, knowledge and competency at the registrant's expense.
- (4) A registrant for whom the College must take additional steps to verify their continuing competency requirements is subject to an administrative fee as set out in Schedule A.

Exemption from continuing competency requirements

- 2-6
- (1) A registrant may apply to the registrar for
 - (a) an exemption from the continuing competency requirements, or
 - (b) renewal of the registrant's licence, subject to such terms and conditions specified by the registrar, notwithstanding the failure of the registrant to meet the continuing competency requirements.
 - (2) An application for exemption must be received by the registrar on or before February 1.
 - (3) The registrar may require a registrant applying for an exemption from the continuing competency requirements to provide further information and documentation as the registrar may specify and may refuse to consider the application until such information is provided.

Policy

- Registrants must comply with section 2-5 of the College Bylaws by completing 30 hours of continuing professional development per year, unless exempted by the registrar under section 2-6 of the College Bylaws.
- Registrants must complete a minimum of 10 hours of continuing professional development activities per year through accredited sources that are directly related to their scope of practice. Examples of accredited sources include:
 - Council on Podiatric Medical Education (CPME)
 - Canadian Council on Podiatric Medical Education (CCPME)
 - Academy of Continuing Podiatric Medical Education (ACPEM)
 - College of Family Physicians of Canada (CCFP)
 - Royal College of Physicians and Surgeons of Canada (RCPSC)
- Registrants may complete continuing professional development activities through non-accredited sources, however, they must be directly related to their scope of practice. Examples of continuing professional development activities (and their annual maximum hours allocation) include:
 - Publication of original scientific paper or lecture presentation (10 hours)
 - Board certification (10 hours)
 - Education/training, lectures, courses, or journal reading (25 hours)
 - Interdisciplinary collaboration (5 hours)
 - CPR (3 hours)

- AGM attendance or College committee participation (14 hours)
- Cultural sensitivity training (16 hours)
- Continuing professional development activities that are outside of the direct scope of practice which focus on wealth/business management or personal well-being, self growth, personal development, etc. will not be counted towards the required 30 hours.
- Registrants are required to declare their continuing professional development activities on the Annual Licence Renewal Form, and as requested by the College.
- Registrants must choose a variety of continuing professional development activities each year.
- The College will audit continuing professional development activities every other year and will require registrants to provide supporting documentation of completion for all 60 hours of continuing professional development (e.g. attendance confirmation and/or passing certification, proof of published paper or lecture presentation, name of journal(s) and article(s) reviewed, etc.).

Effective November 30, 2020