



## College of Physicians and Surgeons of British Columbia

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## CONSULTING OPPORTUNITY

### Registrant Support Coach

The College of Physicians and Surgeons of BC is seeking two certified professional coaches to provide non-clinical support to registrants in active practice.

#### POSITION SUMMARY

The registrant support coach will respond to inquiries from registrants related to medical regulation in British Columbia. Coaches will be expected to guide registrants in understanding and applying College Bylaws and practice standards and navigating non-clinical challenges they face in practice. Coaches may need to help registrants identify and consider relevant legislation (e.g. *Health Professions Act* and Bylaws made under the Act, *Coroners Act*), or redirect registrants to other practice supports (e.g. Canadian Medical Protective Association, Doctors of BC, Divisions of Family Practice, Ministry of Health) should they be seeking guidance on matters that fall outside of the College's regulatory mandate.

#### STRUCTURE AND ACCOUNTABILITY

Coaches will need to be available at least one hour per day during the work week, typically from 8 to 9 a.m. or 4 to 5 p.m. (Pacific). A minimum of five hours per week is required. The College is seeking two coaches, with an expectation that both will be open to collaborating with each other to ensure coverage is in place throughout the year.

Work will be done remotely (i.e. telephone, Microsoft Teams, email) and a short, typed summary of the coaching session will be required for placement in the registrant's electronic file in the College's database (no more than 250 to 500 words).

Contractors will be accountable to the director, communications and public affairs. A comprehensive orientation session will be provided.

#### SKILLS AND QUALIFICATIONS

Required skills and qualifications include:

- A medical degree with additional certification from the College of Family Physicians of Canada or the Royal College of Physicians and Surgeons of Canada (or equivalent)
- Coaches in active practice in BC must be in good standing with the College; coaches in other jurisdictions will need to provide a Certificate of Professional Conduct from their College and will be required to undergo a criminal record check
- At least 15 years of experience in clinical practice

- Knowledge and understanding of the College's regulatory mandate, including applicable provincial and federal legislation
- In-depth knowledge and understanding of the College's practice standards and professional guidelines
- Excellent interpersonal and communication skills
- Team oriented and able to work collegially in a multi-disciplinary environment
- Graduation from an International Coach Federation (ICF) Accredited Coach Training Program (ACTP)
- Active membership and current credentialing from ICF at the Professional Certified Coach (PCC) level or above

#### **TERM AND COMPENSATION**

- One year with the option to renew annually
- Compensation will be aligned with other hourly rates for physician contractors employed by the College and will be discussed during the interview

To apply, please submit a detailed letter outlining your interest, an updated CV, and the names, position and contact information of two references to [communications@cpsbc.ca](mailto:communications@cpsbc.ca).

We thank all applicants for their interest; however, only those selected for interview will be contacted.