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Supplementary information for completing a sterilization load record sample (for both sterilizers with or without print out)

Term	Explanation
Cycle selected	For some sterilizers, the cycle can be selected. If this is the case, choose “packages/pouches/ wrapped.” If your sterilizer does not show specific cycles, leave this blank.
Sterilization exposure time (for sterilizer with no print out only)	Based on the cycle, this is the set time that packages must be exposed to in order to achieve sterilization (ranges from five to 30 minutes).
Sterilization exposure temperature (for sterilizer with no print out only)	Based on the cycle, this is the set temperature that packages must be exposed to in order to achieve sterilization (ranges from 250° to 270° F).
Items in load	List the medical devices in the load. Include the number of each type of medical device. For example: two scissors, three suture kits.
Load started by	Initials of staff member that loads, sets time and temperature, and starts the sterilization cycle.
Unloaded by	Initials of staff member that unloads, checks packages are dry/intact, verifies both internal/external chemical indicators (CI) have changed colour on each package, and removes the biological indicator (BI) test for incubation.

<p>Internal chemical indicator change</p> <p><input type="radio"/> Yes <input type="radio"/> No</p>	<p>Observe colour change of internal CIs if visible. If an internal CI on a package has not changed colour, the load is suspect and the items in that package must not be used. Note: Since the internal CI is enclosed for wrapped packages, ensure that it is verified when the package is opened at point of use.</p>
<p>External chemical indicator change</p> <p><input type="radio"/> Yes <input type="radio"/> No</p>	<p>Observe colour change of external CIs. If an external CI on a package has not changed colour, the load is suspect and the items in that package must not be used.</p>

Daily biological indicator testing:

<p>BI test lot number and expiry date</p>	<p>Located on the BI test vial.</p>
<p>BI control lot number and expiry date</p>	<p>Located on BI control vial.</p>
<p>Growth is read after _____ hours</p>	<p>Review the manufacturer’s instructions for BI testing. Final results can range from 24 to 48 hours.</p>
<p>Time and date BI test and control placed in incubator</p>	<p>Time and date that BI test and control are placed in incubator.</p>
<p>Time and date BI test and control out of incubator</p>	<p>Time and date that BI test and control are removed from incubator.</p>
<p>Results:</p> <p>For BI test: <input type="radio"/> positive <input type="radio"/> negative</p> <p>For BI control: <input type="radio"/> positive <input type="radio"/> negative</p>	<p>For the BI test, the colour must indicate a negative result showing no growth of microbes since this vial was steam sterilized before incubation. Colour should not change.</p> <p>For the BI control, the colour must indicate a positive result showing growth since this vial was not steam sterilized before incubation. Colour will change.</p>
<p>Routine sterilizer cleaning and maintenance due date</p>	<p>The clinic should follow the sterilizer manufacturer’s instructions for routine cleaning and maintenance of the sterilizer.</p>